

MATH 15300 and 15400

Exam/Final Exam/Quiz Policy

- Do not be late for the exam/quiz. No additional time will be given to latecomers.
- **SILENCE (or turn off)** any mobile phone before entering the classroom and put it away. No texting during class. Do not get your phone out during class. **IMPORTANT: If you are found with a mobile phone out during class, the quiz or exam score on that day will be an automatic score of “0”.**
- **IUPUI School of Science Policy on Technology and Devices in Testing Situations**
Unless stated otherwise by the instructor, cell phones, tablets, computers, smart/electronic/digital watches, or any other form of technology, are not allowed in any School of Science testing situation (tests, quizzes, exams, etc.) whether the technology is being used or not to obtain answers. Students must place all technology and devices (must be in silent mode or powered off) in their closed bags placed under their chair. Students observed with any technology device may face penalties including failure of the test/quiz/exam/course, and the incident may be formally reported to the Dean of Students.
- Class notes are to be taken with pencil and paper. No electronic devices can be used for note taking, this includes tablets and laptops.
- Visit restroom before the exam starts. If you leave the classroom at any time during the exam, you will not be given your exam back.
- No food or drinks are permitted during the exam/quiz.
- Sharpen pencils before class, not during the exam/quiz.
- Put your name on the front and back of your exam/quiz.
- Remove the slide cover from your TI-30Xa scientific calculator and put it away. Only the TI-30Xa calculator is allowed on quizzes and exams. Bring your TI-30Xa scientific calculator to every class. Sharing calculators is not permitted on quizzes and exams.
- No questions during the exam/quiz.
- Keep your eyes on your paper. Keep your work covered. Read the University's Code of Conduct regarding cheating and misconduct (<http://life.iupui.edu/conduct/>).
- Remove all nonessential headgear such as ski hats, hoods, and ball caps.
- No scrap paper or notes are permitted. All work must be done on the final exam pages. You may wish to use the back of a page if you feel you need more space to work or rework a problem.
- Show all your work for each problem and simplify answers completely. Check your answers carefully before submitting your exam/quiz. Problems involving units must have the units represented on the answer to receive full credit.
- Leave the room quietly after completing the exam. Do not chat outside the classroom door. Move your conversation down the hall.