Print Form

Return to Kelly Matthews:
kahouser@iupui.edu
LD 270 campus mail
274-3460 fax

Petition for Approval of Transfer Course

Student Name _____ University ID Number _____

Explanation of petition procedure:
Sudents enrolled in degree programs through the Department of Mathematical Sciences (M.S. with concentration in pure/applied math, applied statistics, or math education; Ph.D. math) must initiate an appeal process and receive approval to count a course completed at a different institution towards their degree. A separate form should be filled out for each course you wish to have reviewed for transfer credit.

Note: Courses completed more than **five years prior to the start** of this degree program are ineligible for transfer. Also, any courses taken prior to a five year gap in your program are ineligible for transfer.

Please attach the following documentation to this petition form:
You must provide the syllabus for the course under evaluation as well as a copy of your transcript showing the course grade. Other documentation may be requested, as needed.

Course Information (To be completed by student)

Course Name _____ Course Number (e.g. STAT 501) _____

University _____

Semester/Year Completed _____ Grade Received _____ Credit Hours _____

If you are requesting that this course be allowed to substitute for a program course, please list the program course which you are requesting be replaced by the transfer course:

Program Course Subject Code and Number _____
e.g. STAT 501

Decision (To be completed by advisory committee)

Decision: (circle one) Approve for Transfer | Approve for Transfer & Substitution | Deny

Justification _____

Evaluator (1) Signature _____ Date _____

Evaluator (2) Signature _____ Date _____

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for office use only

Received: _____

10/22/2012